



Community Service Aide

City of Miami Gardens, FL. (109,700)

Posted Date: 09/05/2013

Deadline: 09/12/2013, or until filled.

Starting Salary: \$36,750 min. to \$45,939 mid./DOQ

Nature of Work:

Under the general direction of a sergeant, this multi-faceted position provides support for all areas of the police department. This position involves a large amount of public contact which requires good communication skills. This position is a non-sworn, non-exempt, full-time position. The position involves irregular shift work and shift rotations necessary to provide police services 24 hours/day, 7 days/week, 52 weeks/year (weekends and holidays included). Work shifts are normally 8 to 10 hours in duration, but may be extended in the event of emergency, disaster, manpower shortage, work load, or work-in-progress.

Minimum Requirements:

High school diploma or GED. Must possess and maintain, throughout employment, a valid Florida driver license. Community Service Aide certification preferred.

Applicants qualifying for employment will be subject to a polygraph examination and an extensive background screening.

Please send Resume & Official City Application Form to:

Human Resources Department, City of Miami Gardens
1515 NW 167th Street; Bldg. 5 - Suite 200
Miami Gardens, FL 33169
Fax: (305) 622- 8265
www.miamigardens-fl.gov
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